

Graduate College

Funding Request for Underrepresented Student Visits

The Graduate College allows partial reimbursement of travel costs for admitted underrepresented minority PhD students. For many students, making a trip to ISU to visit and meet with faculty and students is an important part of their decision process. Hence we would like to encourage and support departments/programs as they invite admitted students to visit. The ***Graduate College Faculty Council on Diversity*** supports this initiative.

Student Eligibility Requirements

- Admitted to a PhD program or to the highest degree that the program offers at ISU.
- Member of an underrepresented group: African American, American Indian, Latino, Alaska Native, Native Hawaiian or Pacific Islander
- U.S. citizenship

Amount to be funded by the Graduate College

- Half of the trip costs, up to a maximum of \$400/student. For example, if the trip costs \$300, we will cover \$150. If the trip costs \$600, we will cover \$300. And if the trip costs \$900, we will cover \$400
- Costs can include airfare, lodging, and meals

We have capped the total amount to be spent at \$20,000. Hence requests that come in later may not be funded.

Steps

- Departments/programs should complete the [Pre-trip request form \(name, date of trip, estimated cost, etc.\) \(click here\)](#).
- The Grad College will review and notify the department about instructions on charging the appropriate account.

Contact Craig Ogilvie cogilvie@iastate.edu or Ann Guddall with questions.