

Directory of Thesis Typists and/or Editors

- These individuals will prepare theses/dissertations for a fee. This service exists because these Typists/Editors have requested that ISU put their name on this list.
- The Graduate College takes no responsibility for the quality or cost of their work. The student is responsible for meeting all requirements regarding final thesis content and format.
- Suggestions:
 - 1) To avoid problems, ask the typist/editor for a written estimate and get the names of several references (other students who have used the same typist/editor). Contact those references for their advice.
 - 2) Before entering into the agreement, determine EXACTLY what will be done and what will not be done by the typist/editor. Put it into writing. You may want to create a simple contract to keep everything clear (i.e. services, cost, when the payment is due, etc.).
- Any agreement reached is between the student and the typist/editor, not with the Graduate College.

Name, Address, Phone, e-mail	Hardware/Software	Services*	Experience/Disciplines	Rates	Preparer's Comments
Hahn, Patricia A. 1505 SE Linn St. Boone, IA 50036 (515) 231-4365 patahahn@yahoo.com	MSWord, PowerPoint, scanner, color printer	ABCD F	Dozens of these and journal articles; extensive experience in advanced word processing; type 80 wpm with few errors; specialist in editing and working with students who have special needs.	\$12 per hour/ negotiable.	Part-time; time needed depends on the stage of preparation. Enjoy working with international students- especially those with great editing needs.
Jarnagin, Sue Ames, IA 50010 jarny9@gmail.com	Windows, MSWord, Excel, PDF creation	EFG	More than 35 years of experience writing, editing, and formatting with ISU graduate students and professors. I have degrees in Soil Fertility (MS) and Sociology (PhD) from ISU, and English and Spanish undergrad degrees.	\$15/hour	Proofreading, editing, or formatting for ISU submission. I have edited for international students and professors at ISU for more than 35 years.
Rothschild, Denise djroths@iastate.edu	PC, Microsoft Office	ABCDEFG	Typed, edited, proofread, and checked these at ISU for more than 10 years; 8 years additional experience as a professional editor for students, faculty, and journals. All disciplines. References available.	Available on request.	Professional editor; editing, formatting (tables, figures, whole documents), conversion to PDF; electronic delivery; very familiar with ISU thesis requirements; one week or less turnaround.

Name, Address, Phone, e-mail	Hardware/ Software	Services1	Experience/Disciplines	Rates	Preparer's Comments
Vallier, Jane and Fred Vallier Communication Consultants (515) 231-0017 fjvallier@gmail.com 2725 Northridge Pkway #101 Ames	MS Word, Tracking feature; Skype	G	Retired ISU English Professors.	\$25/hr	Editing only. Will provide a positive learning experience. Contract for editing services available.
Shivvers, Rebecca 2380 220 th St. Ames, IA 50014 (515) 450-8098 shivversedit@gmail.com	MSWord	G	Forty-one years' experience. Master's Degree in Business and Technical Communications. Editorial assistant for peer-reviewed journal. Edit and proofread theses, dissertations, research manuscripts, portfolios, letters, and various other documents for people at ISU and other universities worldwide. Editing experience in all disciplines with students, faculty, and other professionals, Use MSWord tracking feature.	\$20/hour.	
Smay, Terry A. 2044 Pinehurst Drive Ames, IA 50014 (515) 231-2561 Terry.a.smay@gmail.com	Windows, MSWord	G	Supervised over sixty Master's and about a dozen PhD these. Sat on several hundred graduate committees, principally in EECE and CS, occasionally in other engineering and non-engineering fields. Professor Emeritus of EECE, on ISU faculty for thirty years.	\$2.00 per double-spaced text page (i.e., not figures, tables, equation, etc.)	Editing of drafts to improve English. Oriented toward international students whose writing needs help but can help anyone needing such help. Send MSWord draft via Email & receive revised draft via Email One-week or less turn-around.
Vaske, Jo 1118 NW 4 th St. Ankeny, IA 50023 (515) 964-5454 (home) (515) 988-8665 (cell) jvaske@mchsi.om	MSWord	G	Bachelor's degree in English. Edited hundreds of high school and graduate students' papers as teacher/tutor. Edited graduate these, doctoral dissertations, occasional research papers, and monographs. References available.	Available on request.	Part-time. Time needed depends on stage of preparation and quality of draft. Will edit for grammar, syntax, and usage as well as organization and content. Send MSWord draft via email and receive edited draft via email.
Runyan, Jackie Ames, IA jackierunyan.ames@gmail.com	MSWord	G	2 years proofreader/copy editor, news assistant, The Des Moines Register; 2 years copy editor, Starr Litigation Services; 15 years copy editor, International Association for Food Protection; over 25 years freelance copy editor	\$24/hour.	Outstanding English and math (including statistics) skills. Familiarity with scientific, medical, and legal terms. Academic background: Degrees in Chemistry, Nutrition. Specialty: Providing international students and faculty members with one-on-one assistance in finding just the right words to

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<p>Long, Sarah Madrid, IA 50156 (515) 230-1951 Sarah.elayne.long@gmail.com</p>	<p>Windows, MSWord</p>	<p>A, B, F, G</p>	<p>Written and edited for magazines, newspapers, blogs, websites, and for the last 5 years worked as a Technical Writer for a large science company here in Iowa. I have a Bachelor of Science degree in Environmental Science. Experience editing various types of writing, such as; technical science, fiction, research papers, lifestyle blogs, advertising, and humor. Work through email using Microsoft Word (using Track Changes to mark edits and comments).</p>	<p>\$15/hour.</p>	<p>convey their meaning, clearly and concisely! Part-time. Time needed depends on stage and quality of draft. Will edit grammar, organization, content clarity, and formatting. Prefer to receive drafts via email and provide edited draft via email. Can do hard copy if requested.</p>
<p>Bowlan, Heather Raleigh, NC heather.bowlan@gmail.com</p>	<p>OSX 10.9/MSWord, Powerpoint, Acrobat</p>	<p>E,F,G</p>	<p>2 graduate degrees in English/writing fields (MFA in Creative Writing completed 2014). 10+ years as freelance writer, 3+ years as freelance proofreader/copyeditor. Past experience with ISU grad students. Experience includes academic writing (humanities, sciences, and social sciences), trade publications, journalism, and creative writing.</p>	<p>\$13/hour.</p>	<p>Remote editing – work by email in Microsoft Word using Track Changes feature. Strict proofreading and more thorough copyediting are both available. Experience working with international students.</p>
<p>Dan Kirkpatrick clientservices@wordsharp.net http://www.wordsharp.net</p>		<p>B,F,G</p>	<p>15 years of experience proofreading, editing and formatting theses and dissertations. Edit includes but is not limited to spelling, grammar, punctuation, consistency, tables, TOC, reference check, and adherence to all university and APA requirements.</p>	<p>Proofreading and editing: 1.1 cent per word University and citation style formatting: 1/2 a cent per word</p>	

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<p>Julie Yankey 115 Zwart Road, Des Moines, IA 515-473-4363 julieyankey@hotmail.com</p>	<p>MSWord, Microsoft Powerpoint, Windows, MAC, PDF</p>	<p>A,B,C, E,F,G</p>	<p>Recent graduate of ISU's Ph.D. in Higher Education program and Master's in Student Affairs program. Currently work as an editor/researcher for Drake University. My editing experience includes writing journal publications with faculty, dissertation support for doctoral students, thesis editing for masters students, assisting international students, associate editor for a journal, and professional editing for corporate clients. Extensive experience with numerous facets of editing, such as proofreading, formatting, grammar, spelling, APA citations, and beyond. References available.</p>	<p>Based on the project; rates available upon request</p>	<p>Remote or in-person editing available. Prefer work by email in Microsoft Word using Track Changes feature. Depending of the stage of the draft, can assist with paper development, thematic structure, idea generation, or strictly edit/proofreading. Detail oriented with efficient and quick completion rates.</p>