

Request to Pursue a Certificate in Addition to a Graduate Degree

The **Graduate Student** should:

- Complete Section I.
- Submit this form to the current degree program.

The **DOGE** of the current degree program should:

- Complete Section II.
- Send the completed form by sealed envelope to the certificate program.

The **DOCS** (Director of Certificate Studies) of the certificate program should:

- Complete Section III.
- Return the form to the Graduate College (1137 Pearson).

The **Graduate College** will:

- Approve or deny the request (Section IV).
- Mail copies to the programs.
- Retain original request.

I. STUDENT INFORMATION:

Student Name:

(Last)

(First)

(ISU ID#)

Request admission to the Certificate of:

(indicate certificate)

Effective Term:

Year:

Student Signature:

Date:

II. FIRST MAJOR INFORMATION:

I am aware that the above student has requested admission to a certificate program. I approve the student pursuing the certificate in addition to the current degree. **The student is currently seeking:**

The student is currently seeking Degree:

Major:

(indicate degree)

(indicate major)

Department:

(indicate department)

Include typed or printed name and signature

DOGE of First Major:

Date:

III. CERTIFICATE INFORMATION:

Admission is approved on a Full Provisional Restricted status.

Admission is denied to

the Certificate Program of:

Department:

I am aware that the student needs to submit a program of study. This program of study will contain at least the minimum credits approved by the certificate-granting program.

Include typed or printed name and signature

DOCS Signature of Certificate Program:

Date:

IV. GRADUATE COLLEGE RESPONSE:

Signature of Approval:

Date:

Copy: Dept 1 DOCS Records

