

SENATE BILL S05-02

January 31, 2005

TITLE: Graduate and Professional Student Senate (GPSS) University Committee Appointment Policies and Regulations

WHEREAS: Graduate and professional students serving on university committees provide an essential link between GPSS and the university community, and

WHEREAS: There are currently no criteria in place which describe how graduate and professional students are seated on university committees, and

WHEREAS: There are currently no criteria in place which outline the reporting duties of graduate and professional students seated on these committees, be it therefore

ENACTED: That the selection of graduate and professional students to serve on university committees proceed according to the rules listed in the appended document, and be further

ENACTED: That graduate and professional students serving on university committees perform the reporting duties listed in the appended document.

SPONSORS: Marsh

APPENDIX: Appointment policies and regulations of graduate and professional students to university committees

Michelle Bohan, President

Joset Etzel, Parliamentarian

Appointment policies and regulations of graduate and professional students to university committees

I. Purpose

This document outlines appointment and reporting procedures to be followed by graduate and professional students appointed by the URLA Chair to serve on University Committees as representatives of the Graduate and Professional Student Senate (GPSS).

II. Criteria for appointments

- A. Any graduate or professional student can volunteer to serve on a University Committee.
- B. Appointments to University Committees are on a first come first serve basis, with the following requirements:
 - i. The graduate or professional student must be able to attend all meetings of the University Committee
 - ii. The graduate or professional student must be able to fulfill their responsibilities as a contributing member of the University Committee.
 - iii. A graduate or professional student can only be appointed to serve on one University Committee per academic year in order to allow as many graduate and professional students to be involved with University Committees as possible.
 - 1. If there is an opening on a University Committee due to a delinquent graduate or professional student or due to the formation of a new University Committee, a graduate or professional student may be appointed to more than one University Committee.

III. Reporting/Responsibilities

- A. Graduate and professional students appointed to University Committees:
 - i. Shall comply with all requirements of their appointment to a University Committee and represent the GPSS on that committee.
 - ii. Shall be held accountable for all responsibilities involved with the University Committee to which they are appointed.
 - iii. Shall submit at least one written report per semester (Fall and Spring) by 5:00 p.m. on the Friday prior to the last GPSS meeting of the semester (Fall – November; Spring – April).
- B. Written reports will be posted on the GPSS website for all graduate and professional students to view and give feedback.
- C. Failure to submit a University Committee report in a timely manner will result in immediate removal of the graduate or professional student from the University Committee.
- D. Reassignment of University Committee appointments will follow the procedures outlined in Section II.