Graduate College, Registrar and Accounts Receivables

Fall Term 2015 Timeline

Dates may be subject to change without notice.

July 1 – July 23
Enter and route all EPAs for students who will be on assistantship during the Fall term so that their tuition assesses correctly at the resident full-time rate. Even though EPA deadline for August start date is not until Aug. 12, the tuition assessment will not change to the resident full-time rate until the EPA has been approved by the Graduate College.

July 1 – July 31
Departments enter tuition scholarships and colleges approve them. They can be entered and approved prior to and after these dates, but it is ideal to have them entered and approved prior to Aug. 1 when the bills are created.

July 16 – EPA deadline for July Payroll cutoff

July 23 – Tuition and Fees Assessed by Registrar

July 25 – Fall 2015 account transactions viewable on AccessPlus

Aug. 1, Sat.
• University bills with Fall 2015 tuition and fees charges available on AccessPlus.

August 12 – EPA deadline for August Payroll cutoff

Aug. 20, Thurs.
• Fee payment deadline for fall. First payment (minimum due) or payment in full on AccessPlus.

Aug. 21, Fri.
• Last day to initiate registration in person without a late registration fee in the Registrar's Student Scheduling Office, 10 Enrollment Services Center by 5 p.m. Registration may be initiated using AccessPlus until 11 p.m. Aug 23, without a late registration fee.

Aug. 23, Sun.
• Last day to initiate registration through AccessPlus without a late registration fee. Registration must be completed by 11 p.m.
• Last day to cancel registration on AccessPlus for fall to avoid tuition assessment. All courses must be dropped on AccessPlus by 11 p.m.

Aug. 24, Mon.
• Class work begins
• Schedule changes processed through AccessPlus registration or in 10 Enrollment Services Center.
Aug. 28, Fri.
• Last day to initiate registration through AccessPlus. A late registration fee applies.
• Last day to process most schedule changes without a schedule change fee or to add/drop a course without signatures of instructor and adviser (full-semester courses and first half-semester courses). See the tuition adjustment schedule for financial deadlines and the Schedule of Classes for exceptions.
http://www.registrar.iastate.edu/fees/tuition-adjust
• Last day to drop full-semester or first half-semester courses without the drop appearing on the permanent record or counting toward the limit of dropped courses.
• Last day to process a schedule change for fall through AccessPlus registration.
• Last day to change a full semester course from audit to credit basis.

Sept. 4, Fri.
• Last day to receive a tuition and fee adjustment for full-semester courses when dropping below full-time status. No refunds for full-semester courses after day 10 of the semester.
• Last day to elect to audit a full-semester course for fall. The instructor of the course must approve an audit.

Sept. 7, Mon.
• University holiday—offices closed, classes recessed.

Sept. 11, Fri.
• Graduate College: Last day for graduate students to submit applications for graduation for Fall 2015 through AccessPlus.

Sept. 14 – EPA deadline for September Payroll cutoff

Sept. 20, Sun.
• Fee payment deadline for fall semester. Second payment (minimum due) on AccessPlus.

Sept. 25, Fri.
• Last day to add/drop a first half-semester course without extenuating circumstances.
• Last day to change a first half-semester course to or from Pass/Not Pass.
• Last day to file a Designation of Repeated Course form for a first half-semester course that is not an automatic designated repeat.

Oct. 16, Fri.
• EPA deadline for October Payroll cutoff
• First half-semester courses end.

Oct. 19, Mon.
• Second half-semester courses begin.

Oct. 20, Tues.
• Fee payment deadline for fall. Final payment due on AccessPlus.
Oct. 23, Fri.
• Last day to process most schedule changes for a second half-semester course without a schedule change fee or to add/drop a second half-semester course without signatures of instructor and adviser. See the tuition adjustment schedule for financial deadlines. http://www.registrar.iastate.edu/fees/tuition-adj
• Last day to drop a second half-semester course without the drop appearing on the permanent record or counting toward the limit of dropped courses.

Oct. 30, Fri.
• Last day to add/drop full-semester courses or withdraw without extenuating circumstances.
• Last day to change a full-semester course to or from Pass/Not Pass.
• Last day to file a Designation of Repeated Course form for a full-semester or second half-semester course that is not an automatic designated repeat.

Nov. 4, Wed.
• Graduate College: last day for graduate students to cancel graduation through AccessPlus without being assessed a nonrefundable graduation fee.

Nov. 13 – EPA deadline for November Payroll cutoff

Nov. 20, Fri.
• Last day to add/drop a second half-semester course without extenuating circumstances.
• Last day to change a second half-semester course to or from Pass/Not Pass.

Nov. 23-27, Mon.–Fri.
• Thanksgiving break, classes recessed.

Nov. 25, Wed.
• Graduate College: last day for final oral examinations.

Nov. 26-27, Thurs.–Fri.
• University holidays—offices closed.

Dec. 1, Tues.
• Graduate College: last day to submit signed Graduate Student Approval Form.

Dec. 3, Thurs.
• Graduate College: last day to submit electronic thesis/dissertation to ProQuest for Thesis Office review.

Dec. 15 – EPA deadline for December Payroll cutoff

Dec. 14-18, Mon.–Fri.
• Final examinations.